

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COUNTY COURTROOM, SUITE 203
December 13, 2021
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.**
- 551.072 Deliberation regarding real property.**
- 551.073 Deliberation regarding prospective gifts.**
- 551.074 Personnel Matters.**
- 551.076 Deliberation regarding security devices or security audits.**
- 551.0785 Deliberation involving medical or psychiatric records of individuals.**
- 551.084 Investigation; exclusion of witness from hearing.**
- 551.087 Deliberation regarding economic development negotiation.**
- 551.088 Deliberation regarding test item.**

AGENDA

1. Judge Hurley: Call to order.
 2. Judge Hurley: Prayer; Pledge of Allegiance.
 3. Public Comments:
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4. Lee Ricks: Discuss and/or take appropriate action concerning the Ricks Insurance Workers Comp
Linda Burris: renewal quote, to be effective January 1, 2022.
 5. Janice Ruple: Discuss and/or take appropriate action concerning approving the election contract
service agreement between the Democrat and Republican Party chairs and Atascosa
County and direct County Judge to sign.
 6. Margaret Littleton: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Amber Reyes
Position: Full-time Deputy Clerk
Pay Rate: Tier I, \$3,081.50 monthly
Salary Budget Area: 012-456-402
Physical/Drug: N/A
Start Date: 01-01-2022

7. Don Penny: Discuss and/or take appropriate action concerning hourly pay increase, after schedule change, to be effective January 1, 2022, parenthesis indicates current employees:
Operations Manager: \$22 hourly (Samantha Jankowski)
Paramedic/FTO: \$21 hourly (Stasia Summers)
Senior Paramedic: \$20 hourly (Dana Martinez, Courtney Grier, Francisco Maldonado, Wyatt Wasicek, Ramon Espronceda, Taylor Phillips)
EMT/Supply Manager: \$18.25 hourly (Chancie Galvan)
Senior EMT: \$18 hourly (Jacob Grothues, Luis Enriquez, Brandy Fournier, Ross Phillips, Jose Saldivar, Christopher Geyer, Bill Brietzke)
Entry Level Paramedic: \$18 hourly (Justin Saldana, Mason Zinsmiester, Sergio Limon)
Entry Level EMT: \$13 hourly (John Blocker, Jake VanDine, Caleb Blackwell, Ruth Gutowski)

8. Don Penny: Discuss and/or take appropriate action concerning personnel:
Existing Part-time Employee: Sergio Limon
Position: Full-time Entry-level Paramedic
Pay Rate: \$18.00 hourly, \$120 uniform, full benefits after 90-day probation
Salary Budget Area: 041-400-430 and 041-400-404
Physical/Drug: pending
Start Date: 01-01-2022

Existing Part-time Employee: Mason Zinsmiester
Position: Full-time Entry-level Paramedic
Pay Rate: \$18.00 hourly, \$120 uniform, full benefits after 90-day probation
Salary Budget Area: 041-400-430 and 041-400-404
Physical/Drug: pending
Start Date: 01-01-2022

Existing Part-time Employee: Jake Van Dine
Position: Full-time Entry-level EMT
Pay Rate: \$13.00 hourly, \$120 uniform, full benefits after 90-day probation
Salary Budget Area: 041-400-430 and 041-400-404
Physical/Drug: pending
Start Date: 01-01-2022

Existing Part-time Employee: John Blocker
Position: Full-time Entry-level EMT
Pay Rate: \$13.00 hourly, \$120 uniform, full benefits after 90-day probation
Salary Budget Area: 041-400-430 and 041-400-404
Physical/Drug: pending
Start Date: 01-01-2022

Existing Part-time Employee: Caleb Blackwell
Position: Full-time Entry-level EMT
Pay Rate: \$13.00 hourly, \$120 uniform, full benefits after 90-day probation
Salary Budget Area: 041-400-430 and 041-400-404
Physical/Drug: pending
Start Date: 01-01-2022

Existing Part-time Employee: Ruth Gutowski
Position: Full-time Entry-level EMT
Pay Rate: \$13.00 hourly, \$120 uniform, full benefits after 90-day probation
Salary Budget Area: 041-400-430 and 041-400-404
Physical/Drug: pending
Start Date: 01-01-2022

New Employee: Rolando Gonzalez
Position: Full-time EMT-P
Pay Rate: \$18.00 hourly, \$120 uniform, full benefits after 90-day probation
Salary Budget Area: 041-400-430 and 041-400-404
Physical/Drug: pending
Start Date: 01-01-2022

New Employee: Stacy Diane Day
Position: Temporary Part-time Paramedic
Pay Rate: \$12.00 hourly
Salary Budget Area: 041-400-518
Physical/Drug: N/A
Start Date: 12-13-2021

9. Const. Richter: Discuss and/or take appropriate action concerning request for a new patrol vehicle for constable deputy out of Capital Outlay. See attached quote for 2021 Chevrolet Tahoe SSV 4WD-vehicle with emergency lights and equipment as well as graphics for a total cost of \$55,877.13. The current lap-top, stand, radio, camera system and radar will be transferred from the current vehicle for use in the new one.

10. Daniella Martinez: Discuss and/or take appropriate action concerning personnel:

Existing Employee: Bryce McHazlett
Position: Juvenile Supervision Officer III
Pay Rate: \$40,000.00 annually
Salary Budget Area: 039-400-403
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Suzana Ochoa
Position: Juvenile Supervision Officer III
Pay Rate: \$40,000.00 annually
Salary Budget Area: 039-400-403
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Ashley Bermudez
Position: Juvenile Supervision Officer I
Pay Rate: \$32,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Javier Ybanez
Position: Juvenile Supervision Officer I
Pay Rate: \$32,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Brandon Carroll
Position: Juvenile Supervision Officer
Pay Rate: \$30,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Brittanie McCracken
Position: Juvenile Supervision Officer
Pay Rate: \$30,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 01-01-2022

11. Laura Pawelek: Discuss and/or take appropriate action concerning approving publication of the November 2021 Treasurer's Report Order in the Pleasanton Express Newspaper and County website.
12. Laura Pawelek: Discuss and/or take appropriate action concerning approving the 2022 New Hire Salaries and Atascosa County Variable Pay Plan.
13. Diane Gonzales: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Gloria Bosquez
Position: Full-time Deputy Clerk
Pay Rate: \$36,087.34 annually, Tier II based on completion of the 90-day probationary period (the 2022 3% cola increase has been added)
Salary Budget Area: 012-408-402
Physical/Drug: N/A
Start Date: 01-01-2022
14. Diane Gonzales: Discuss and/or take appropriate action concerning approving the Commissioners Court minutes for October 2021.
15. Sheriff Soward: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Karen Miller
Position: Commissary Officer
Pay Rate: \$43,750.11 annual, \$120 Uni., 40 hrs. 1 yr. Agency probation
Salary Budget Area: 012-442-567
Physical/Drug: N/A
Start Date: 12-15-2021

New Employee: Christopher Rodriguez
Position: Corrections Officer
Pay Rate: Tier II, \$41,750.11 annual, 171 fluc.; \$120 mo. uniform; \$150 mo. holiday,
90-day Co. probation, 1 yr. Agency probation
Salary Budget Area: 012-442-562
Physical/Drug: complete
Start Date: 12-13-2021, 9 a.m.

New Employee: Jan VanWyk
Position: Corrections Officer
Pay Rate: Tier II, \$41,750.11 annual, 171 fluc.; \$120 mo. uniform; \$150 mo. holiday,
90-day Co. probation, 1 yr. Agency probation
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 12-15-2021

New Employee: Jonathon Garcia
Position: Corrections Officer
Pay Rate: Tier II, \$41,750.11 annual, 171 fluc.; \$120 mo. uniform; \$150 mo. holiday,
90-day Co. probation, 1 yr. Agency probation
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 12-15-2021

New Employee: Timothy Challes
Position: Patrol Deputy
Pay Rate: Tier I, \$49,989.61 annual, 171 fluc.; \$600 annual 1st responder pay, \$120
mo. uniform; \$175 mo. holiday, 90-day Co. probation, 1 yr. Agency probation
Salary Budget Area: 012-440-410
Physical/Drug: N/A
Start Date: 01-01-2022

16. Judge Hurley: Discuss and/or take appropriate action concerning a \$600 annual first responder pay.
17. Com. Gillespie: Discuss and/or take appropriate action concerning the purchase quotes for Pct 1 deputy constable Tahoe that need to be revisited for approval: Caldwell Chevrolet for \$37,629.00 for Tahoe unit: quote from Cap Fleet for \$12,896.00 in outfitted equipment; and quote for graphics from Auto Graphics & Signs LLC for \$650.00. See attached sheets for details.
18. Com. Knowlton: Discuss and/or take appropriate action concerning personnel:
Existing Employee: John Whisendand
Position, Probation Complete: Pct2 Equipment Operator
Pay Rate: from \$41,600.00 annually
Salary Budget Area: 022-400-402
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Rolando Gomez
Position: CDL Driver
Pay Rate: from \$42,640.00 annually
Salary Budget Area: 022-400-402
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Juan Mariscal
Position: CDL Driver
Pay Rate: from \$42,120.00 annually
Salary Budget Area: 022-400-402
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Loren Delon Miller
Position: CDL Driver
Pay Rate: from \$42,640.00 annually
Salary Budget Area: 022-400-402
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Johnny Morrow
Position: CDL Driver
Pay Rate: from \$42,120.00 annually
Salary Budget Area: 022-400-402
Physical/Drug: N/A
Start Date: 01-01-2022

Existing Employee: Johnny Sanchez
Position: CDL Driver
Pay Rate: from \$42,120.00 annually
Salary Budget Area: 022-400-402
Physical/Drug: N/A
Start Date: 01-01-2022

19. Com. Perez: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 3 at 4050 Bluntzer Road, Jourdanton, Texas for William Cogburn.
20. Com. Riley: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 4 at 00 Pullin Drive, Pleasanton, Texas for Clem Parker.
21. Com. Riley: Discuss and/or take appropriate action concerning laying 4" water line along County Road 411 for .75 miles. This permit is for Enersol Group Inc.

22. Trent Rowell: Discuss and/or take action to reappoint three Commissioners for the Atascosa County Emergency Services District No. 1 whose terms expire on December 31, 2021, to a two year term and two Commissioners whose terms expire on December 31, 2021, to serve a one year term to be effective January 1, 2022. Term recommendations for current Commissioners are: Lee Redoux, two years; Dominica "Nikki" Fuentes, two years; David Reeh; two years; Tommy Krisch, one year and Kenneth Steffens, one year.
23. Trent Rowell: A. Conduct public hearing on, installing speed humps on certain county roads in Precinct 1, Atascosa County, Texas. Specifically on the following roads: Oak Creek Estates Road at the front near SH 16, and at each end of the narrow creek crossing.
1. Open Hearing
 2. Close Hearing
- B. Discuss and or take appropriate action concerning installing speed humps on certain county roads in Precinct 1, Atascosa County, Texas. Specifically on the following roads: Oak Creek Estates Road at the front near SH 16, and at each end of the narrow creek crossing.
24. Trent Rowell: Discuss and or take appropriate action concerning permission to post public hearing notice pursuant to Transportation Code 251.152 public hearing regarding installing speed humps in the South Wind subdivision on South View between S. Ridge Dr. and Falling Leaf Dr., Precinct 2, Atascosa County, Texas.
25. Trent Rowell: A. Conduct a public hearing on approval of the Replat of a portion of Lot 7, Oak Ridge Acres Subdivision – Unit 1 located on Oak Ridge Dr in Precinct 2.
1. Open Hearing
 2. Close Hearing
- B. Discuss and/or take appropriate action concerning approval of the Replat of a portion of Lot 7, Oak Ridge Acres Subdivision – Unit 1, located on Oak Ridge Dr in Precinct 2.
26. Trent Rowell: Discuss and/or take appropriate action concerning approving an Interlocal Agreement between Atascosa County and the City of Poteet for the purposes of road construction, improvement and/or repair to public streets located within Atascosa County, Texas and within the municipal boundaries of the City of Poteet, and for the County Judge to execute the same.
27. Trent Rowell: Discuss and or take appropriate action concerning the approval of the Brite Oaks Subdivision located on Jim Brite Road in Precinct 4. Plat approved by County Attorney's Office. Plat has been revised to indicate where flood zone is and there is buildable acreage outside of the flood zone.
28. Tracy Barrera: Discuss and/or take appropriate action concerning County units being assigned to Commissioners and address the travel allowance currently in place.

29. Tracy Barrera: Discuss and/or take appropriate action concerning approval to charge the purchase of lot 20-06-0534-CVA/218 to Capital Outlay, 012-468-707. This item was budgeted for in the current 2021 budget for Road & Bridge PCT2 – New Yard.
30. Tracy Barrera: Discuss and/or take appropriate action concerning approval to release payment for the total amount of \$1,200.00 to KOLOGiK for two (2 - \$600.00 each) COPsync Software license and support for Constable PCT2 office. This was budgeted for in the 2021 Capital Outlay Budget line item 012-468-707.
31. Tracy Barrera: Discuss and/or take appropriate action concerning approval to purchase a new A/C unit for the Atascosa County Jail, control room. The total estimation from Arrow Air & Refrigeration is a total \$7,316.00. This is an unexpected expense and if approved will be charged to Capital Outlay, Unanticipated Capital Need, 012-468-707.
32. Judge Hurley: Discuss and/or take appropriate action concerning approval of the 2022 TechShare Indigent Defense Software as a Service Addendum and authorize the County Judge to sign.
33. Judge Hurley: Discuss and/or take appropriate action concerning adopting Redistricting Plan order for Commissioners Court Precincts and set effective date(s).
34. Judge Hurley: Consider and possibly take action to adopt an Order Conforming Election Precincts with Commissioner, Justice of the Peace, Constable Precincts and Texas Senate Districts.
35. Judge Hurley: **Discuss and/or take appropriate action concerning the following 2021 budget line-item adjustments and/or budget amendments for the following: See attached.**
Tracy Barrera:

Sheriff Department:

Moving funds from:

012-440-635, Machine Maintenance, \$12,000.00

012-440-684, Computer Expense, \$12,000.00

012-440-696, Communications Equipment, \$1,000.00

To:

012-440-503, Gas, Oil & Service Station Expense, \$24,000.00

012-440-520, Employee Physical Evaluation, \$1,000.00

County Library Expenses:

Moving funds from:

012-425-610, Conference Expense, \$7,694.00

To:

012-425-671, Charlotte Library, \$1,538.80

012-425-672, Jourdanton Library, \$1,538.80

012-425-673, Lytle Library, \$1,538.80

012-425-674, Pleasanton Library, \$1,538.80

012-425-675, Poteet Library, \$1,538.80

Justice of the Peace - PCT1:

Moving funds from:

012-426-628, Postage Expense, \$239.00
012-426-684, Computer Expense, \$1,250.00

To:

012-426-501, Office Supplies, \$1,489.00

Tax Office:

Moving funds from:

012-444-684, Computer Expense, \$2,000.00

To:

012-444-610, Conference Expense, \$2,000.00

Animal Control:

Moving funds from:

012-478-490, Overtime, \$3,000.00
012-478-501, Office Supplies, \$1,500.00
012-478-506, Data Processing, \$1,350.00
012-478-605, Ammunition, \$488.00
012-478-609, Training, \$383.00
012-478-620, Dues, \$125.00
012-478-628, Postage, \$200.00
012-478-635, Machine Maintenance, \$450.00
012-478-636, Equipment Contract, \$1,000.00
012-478-666, Photography, \$500.00
012-468-636, Contingency Fund, \$11,104.00

To:

012-478-507, Laboratory Services, \$3,700.00
012-478-508, Veterinary Services / Clinic, \$2,500.00
012-478-601, Vehicle Maintenance / Fuel, \$1,900.00
012-478-625, Cleaning Supplies, \$12,000.00

Treasurer / Pauper:

Moving funds from:

012-468-636, Contingency Fund, \$10,000.00

To:

012-450-690, HR Screening / Testing, \$5,000.00
012-464-633, Pauper Assistance, \$5,000.00

Road & Bridge - PCT1:

Moving funds from:

021-400-503, Gas, Oil & Service Station Expense, \$7,500.00

To:

021-400-636, Uniforms/Supplies Expense, \$7,500.00

Road & Bridge - PCT2:

Moving funds from:

022-400-402, Salary-Labor, \$90,767.00

To:

022-400-502, Insurance - Fleet, \$767.00
022-400-506, Materials, \$60,000.00
022-400-611, Contract Work / Machine Hire, \$30,000.00

Road & Bridge - PCT3:

Moving funds from:

023-400-611, Contract Work / Machine Hire, \$5,903.00

To:

023-400-502, Insurance - Fleet, \$5,903.00

Road & Bridge - PCT2 & PCT3:

Reduce the funds from:

023-300-395, Transfer R&B General, \$560.00

023-400-710, Annual Longevity, \$560.00

Increase the funds from:

022-300-395, Transfer R&B General, \$560.00

022-400-710, Annual Longevity, \$560.00

Road & Bridge - PCT4:

Moving funds from:

024-400-601, Mach/Other Repairs, \$70,000.00

024-400-611, Contract Work / Machine Hire, \$32,000.00

To:

024-400-503, Gas, Oil & Service Station Expense, \$10,000.00

024-400-506, Materials, \$92,000.00

EMS:

Moving funds from:

041-400-489, Uniform Allowance, \$6,000.00

041-400-501, Office Supplies, \$3,000.00

041-400-509, Medical Supplies, \$40,000.00

041-400-518, Salary, Part-Time, \$25,000.00

041-400-624, Equipment Maintenance, \$20,000.00

041-400-653, Certification / Cont. Ed., \$7,000.00

041-400-703, Equipment, \$21,000.00

To:

041-400-404, Salary - OT, \$55,000.00

041-400-430, Salary - EMT, \$55,000.00

041-400-479, Intermedix Billing, \$11,000.00

041-400-637, Telephone / Cable TV, \$1,000.00

36.

EXECUTIVE SESSION

The Regular Session of the Atascosa County Commissioners Court will now recess in order to convene in Executive Session per Texas Government Code 551.071 to consult with the County Attorney.

37.

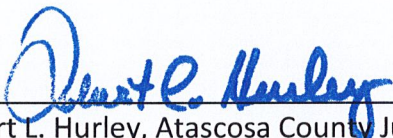
OPEN SESSION

38. Judge Hurley: Discuss, review and take action to accept and/or approve any invoices and
Tracy Barrera: payroll.

39. Judge Hurley: Discuss, review and take action on reports submitted.
Tracy Barrera:

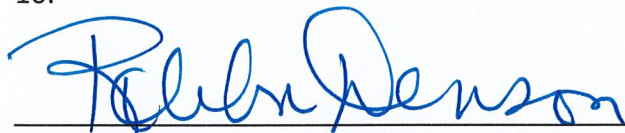
40. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next Regular Commissioners Court Meeting is set for Thursday, December 30. Due to the holidays, agenda items for that meeting will be due on Tuesday, December 21 at 3 p.m. That meeting will be the last meeting of the year.

41. Judge Hurley: Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, December 10.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.